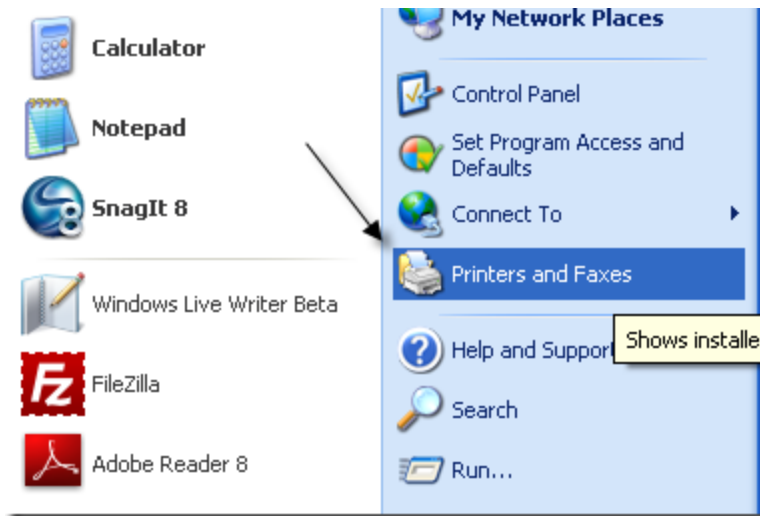
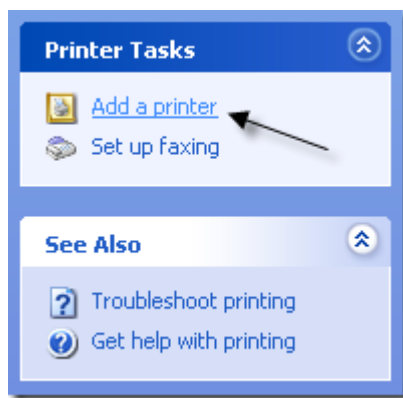


Connect to a network printer Windows XP

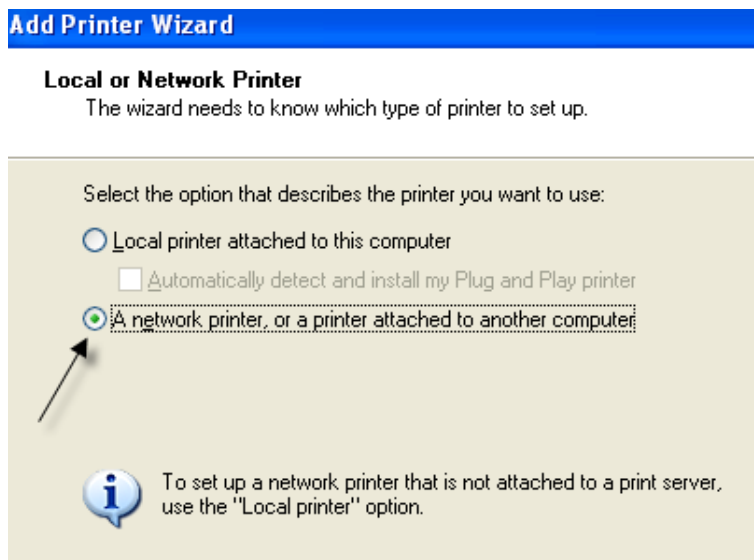
Whichever method you are using, you will always have to click on **Printers and Faxes** from the Start Menu or from the Control Panel.



Now click on **Add Printer** in the left hand menu under **Printer Tasks**.



On the Welcome screen click Next. Choose **A network printer, or printer attached to another computer** and click **Next**.



Now if you are on a domain, you want to choose **Find a printer in the directory** and click Next. This will search for all printers in Active Directory.

Add Printer Wizard

Specify a Printer

If you don't know the name or address of the printer, you can search for a printer that meets your needs.

What printer do you want to connect to?

☒ Find a printer in the directory

☐ Connect to this printer (or to browse for a printer, select this option and click Next):
Name:
Example: \\server\printer

☐ Connect to a printer on the Internet or on a home or office network:
URL:
Example: http://server/printers/myprinter/.printer

Click the **Find** button and you should get a list of all the networked printers available in Active Directory.

Find Printers

File Edit View Help

In: Entire Directory

Browse...

Printers Features Advanced

Name:

Location: steele

Browse...

Model:

Find Now

Stop

Clear All

OK

Name	Location	Model	Server Name
Steele 214 - HP 3700 P5	Steele 214	HP Color LaserJet 3700 P5	
Steele 214 - HP 3700 PCL 6	Steele 214	HP Color LaserJet 3700 PCL 6	
Steele 214 - HP InkJet 2280 PS	Steele 214	HP Business Inkjet 2280 PS	
Steele 214 - HP 4200 P5	Steele 214	HP LaserJet 4200 P5	
Steele 214 - Lexmark T632	Steele 214	Lexmark T632	

Just double-click on the printer and it will install automatically.